**HEYBRIDGE BASIN PARISH COUNCIL**

Minutes of an Extraordinary meeting of Heybridge Basin Parish Council held on Wednesday 9th November 2022 at 11:30am

Present – Cllrs J. Sjollema (Chair), C. Edmond (Vice Chair), R. Bryson, L. Schnurr, M. Hodges, G. Howat, and B. Heubner.

Also present – G. Lake – Clerk

**Recording of meetings**

Please note, the Council may be recording any part of this meeting held in open session. Members of the public attending the meeting with a view of speaking are deemed to be giving permission to be included in the recording.

**22/144 Chairman’s Welcome**

The Chair welcomed members to the meeting

**22/145 To receive apologies for absence.**

There were no apologies.

**22/146 To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**

Cllr Edmond – Non-Pecuniary – Essex Highways and Cllr Schnurr – Non-Pecuniary – Director of a company.

**22/147 Replacement Bench**

1. To receive an update from the Clerk regarding the costings of the replacement bench and agree any action to be taken.

Clerk informed members that the prices of the bench had increased, an amended sheet of options and prices had been circulated to members. **It was resolved for the Clerk to liaise with the contractor regarding the concrete for bench prior to re-choosing a bench.**

**22/148 Fence over drainage ditch**

1. To receive an update from the Clerk regarding the dangerous fence over the drainage ditch on basin road and agree any action to be taken.

Clerk informed members that the houses either side of the dangerous fence had been written to, but there had been no response. **It was resolved for Cllr Heubner to circulate copies of the land registry documents to all members and the Clerk.**

**22/149 DMCP**

1. To receive an update from the Clerk regarding the minor repair works and lining of the car park and agree any action to be taken.

Clerk informed Council that some members of the DMCP T&F Group had met up with Harrington Brothers to mark out the repairs, this had gone from an estimation of 50m2 to 130m2, and therefore the quote had increased and was now £15,258.00 including VAT. **It was resolved to accept the amended quote.** Clerk informed members that the start date would need to be pushed from 14th November to 21st November, to give enough notice to residents and visitors. **It was resolved to amend the start date of works to 21st November 2022.**

**22/150 Budget 2023/2024**

1. To discuss the budget for 2023/2024 including identifying expenditure heads and their provisional costings and agree any action to be taken.

Councillors discussed a report which detailed the budget set for 2022/2023 and the current years income and expenditure.

Discussions took place on items under various budget headings and consideration was given to each item and a budget forecast was proposed for 2023/2024.

**It was resolved to pay all DMCP expenditure out of the DMCP account, including 25% of the Clerks Salary.**

**The Council agreed the proposed Precept of £34,000 for 2023/2024 which is the same as the current financial year 2022/2023.**

The decision was based on discussions around inflation, and that despite inflation costs, the Council have been able to maintain the same Precept as the last 2 years.

There being no further business the meeting closed at 12:27pm

Provisional Date of Next Council Meeting Tuesday 6th December 2022

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